CONSTITUTION AND BYLAWS OF THE TURKISH DIVISION OF THE
INTERNATIONAL ACADEMY OF PATHOLOGY
(IAP)

CONSTITUTION

Article I - NAME
This Society shall be called the Turkish Division of the IAP.

Article II – OBJECTIVES

The academy’s objective is to educate and develop pathology in international partnership as a branch organization of the INTERNATIONAL ACADEMY OF PATHOLOGY (IAP).

Article III- ACTIVITIES

To achieve the aims of the former article, this meeting conducts the following activities:

1) Promotion of communication between pathologists in Turkey, neighbouring countries and pathologists worldwide.

2) Publication of bulletins and journals

3) Holding meetings and congresses for exchange of scientific information and ideas.

4) Promoting teaching of pathology at the undergraduate level and postgraduate education to pathologists and other members of the medical and paramedical professions.

Article IV – MEMBERSHIP

1) Division is composed of regular members.

2) Active members shall normally consist of those who hold the degree of Doctor of Medicine, and are following a career in pathology.

Article V - Officers, Division Council and Executive Committee

1. The Officers shall be a President, a Secretary and a Treasurer.

2. Division Council: The Division Council shall be composed of the Officers, the Immediate Past President, and one Councilor from each Pathology Society in Turkey.

3. The Executive Committee shall consist of the officers and the Past President. The Executive Committee shall have the power to act for the Division Council when the latter is not in session.

Article V - TRANSACTION OF BUSINESS

1. A quorum of the Executive Committee shall consist of three (3) officers, provided all Executive Committee members have been notified no less than thirty days or have waived such notice and time of notice by an instrument in writing.

2. A quorum at a business meeting of the Division Council shall consist of half the number of Executive Committee and Council members plus one.

3. A quorum at a general business meeting of the Division shall consist of the members present, of whom at least three (3) shall be officers and 3 (3) Councilors.

4. The Secretary shall maintain a central point for the transactions of the Division and shall coordinate its activities.
Article VI - AMENDMENTS TO THE CONSTITUTION
Any member of the Division can submit a proposal for amendment of the Constitution and Bylaws. Amendments shall be submitted to the Secretary in writing for consideration by the Executive Committee. The proposed amendment and the recommendation of the Executive Committee shall be submitted to the Council either at the business meeting or by correspondence. If approved by the Council, it will be submitted to the general membership either at the business meeting or by correspondence. A two-thirds majority of vote of the members of the Division voting thereon by ballot on form to be prepared by the Secretary together with a copy of the substance of the proposed amendment. The ballot shall be mailed to each member eligible to vote and be returned to the Secretary not later than sixty (60) days after being mailed by the Secretary. Upon its final approval, the amendment will be reported to the International Council of IAP.

Article VII - MISCELLANEOUS
1. The Constitution and Bylaws of this Division shall not, in any of its articles, contradict the general rules and regulations laid down in the Constitution and Bylaws of the International Academy of Pathology, Inc.
2. No part of the net earnings of the Division shall inure to the benefit of or be distributable to its members, officers, or other private persons, except that the Division shall be authorized and empowered to pay reasonable compensations for services rendered to it and to make payments and distributions in promoting the objectives set forth in Article II.
3. Upon the dissolution of the Division, the Council shall after paying or making provisions for the payment of all liabilities of the Division dispose of all assets of the Division to the I.A.P. In case the I.A.P. has been dissolved, the assets will be disposed to charitable organizations and/or scientific societies.

BYLAWS

Article I - MEMBERSHIP
1. Active members shall normally consist of those who hold the degree of Doctor of Medicine, and are following a career in pathology,
2. Election to membership shall be by approval of the Executive Committee of an application by a candidate, accompanied by letters of recommendation by two active members of the Division or a Councilor of the home country.
3. Continuation of membership of the Division by persons residing outside Turkey for more than two years will only be permitted in exceptional circumstances and at the discretion of the Executive Committee.
4. Pathologists residing outside Turkey are eligible to become active members of the Division upon the approval of the Executive Committee and provided they pay the membership dues.

Article II - OFFICERS, AND EXECUTIVE COMMITTEE
1. The officers shall be nominated by a Council member of the Division in writing to the Secretary at least one month before the Annual General Meeting; the nominee should be a regular member in good standing.
2. The term of the offices of the President shall be four years. The term of the offices of the Secretary and Treasurer shall be four years and the treasurer shall be eligible for re-election.
3. The secretary will be the president of the division for the next period.
4. Should any office other than that of President or of the secretary become vacant, the office shall be filled by the Executive Committee for the remainder of the term. If the office of President shall become vacant, the secretary shall thereupon become President completing the unexpired term of the President as well as serving the following two-year term as President.

5. **President**
The President shall preside over regular business meetings and will serve as a Chairperson of the Executive Committee and of the Council. The President shall appoint and charge all individuals and committees as specified in the Bylaws. The President shall be responsible for the organization of the agenda for meetings of the Executive Committee and the Council, and for the annual business meetings. The President shall perform all duties usually incident to the office of President and such as other duties as may be assigned to the President by the Division Council.

6. **Secretary:**
The Secretary shall be responsible for any over-all communications with members of the Division in addition to the other duties usually pertaining to that office. The Secretary shall keep minutes of the meetings of the Executive Committee, the Council and the general business meeting. These minutes shall reflect accurately all matters discussed and decisions made and shall be subject to approval by the President within not more than thirty (30) days following such meetings. In coordination with the President, the Secretary shall be responsible to submit reports of all scientific and business activities to the International Council through the Secretary of the I.A.P. In the absence or incapacity of the President, the Secretary shall perform the duties of the President.

7. **Treasurer:**
The Treasurer shall perform all duties usually incident to the office of Treasurer and such duties as may be assigned by the President or by the Division Council. The Treasurer shall oversee the funds of the Division, its financial policies and the preparation of an annual budget for approval by the Division Council. The Treasurer shall also provide a complete financial report at the annual general business meeting.

**Duties of Officers and Division Council**

1. **Division Council** The Division Council shall govern the activities of the Division, shall be responsible for its fiscal viability and shall be responsible to establish the policies with reference to which the business of the Division is conducted. Such policies shall be consistent with the stated purposes of the Division. The duties of the Council shall include ratification of all contracted arrangements made by the Executive Committee and ratification of annual reports of the officers and all committees.

2. The **number** of the Councilors shall be determined as “one member from each Pathology Society existing in the country. Each Society will nominate a representative and an alternate representative to serve on the Council should the Council member is unable to attend the annual meeting.

3. The Council shall have power to co-opt any member of the Division to attend the Council Meeting but the co-opted member shall not have the power to vote.

4. **Term:** The term of the Counselor shall be two years. A Counselor is eligible for reelection for one consecutive term.

5. **Annual Meeting:** There shall be an annual meeting of the Council prior to
the annual business meeting of the general membership. No notice thereof shall be required.

6. **Qorum:** A quorum at a business meeting shall consist of half the number of Executive Committee and Council members plus one. The vote of a simple majority at a meeting at which a quorum is present shall be the act of the Council.

7. **Vacancies:** Any vacancy occurring in the Council may be filled by appointment by the President of the Division. A counselor appointed or elected to fill a vacancy shall serve for the unexpired term of his predecessor in office but shall remain eligible for election to a full term.